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#### Introduction

The *Privacy Act*, (the *Act*) extends the present laws of Canada that protect the privacy of individuals with respect to personal information about themselves held by a government institution and to provide individuals with a right of access to that information.

The *Act* protects an individual's privacy by preventing others from having unlawful access to personal information as well as permits an individual with specific rights regarding the collection, use and disclosure of this information. The *Act* applies to all personal information that the federal government collects, uses and discloses—be it about individuals or federal employees. The *Act* relates to an individual's right to access and correct personal information the Government of Canada holds about them or the Government's collection, use and disclosure of their personal information in the course of providing services.

The Canada Council is committed to protecting the privacy of individuals with respect to the personal information that is under its control by limiting its interventions into the private lives of Canadians to lawful and necessary purposes, and ensuring privacy protection.

The *Act* requires the head of every federal government institution to submit an annual report to Parliament on the administration of the *Act* following the close of each fiscal year. This annual report is prepared and is being tabled before each House of Parliament in accordance with section 72 of the *Act*. This report summarizes how the Canada Council has fulfilled its privacy responsibilities during the fiscal year 2019-20.

#### Mandate of the Canada Council for the Arts

The <u>Canada Council for the Arts</u> contributes to the vibrancy of a creative and diverse arts and literary scene and supports its presence across Canada and around the world. The Council is Canada's public arts funder.

Its grants, services, initiatives, prizes, and payments support Canadian artists, authors, and arts groups and organizations. This support allows them to pursue artistic expression, create works of art, and promote and disseminate the arts.

Through its arts funding, communications, research, and promotion activities, the Council fosters evergrowing engagement of Canadians and international audiences in the arts.

The Council's <u>Public Lending Right (PLR) program</u> makes annual payments to creators whose works are held in Canadian public libraries.

The Council's Art Bank provides the broader public with a collection of over 17,000 Canadian contemporary art works to enjoy through its rental, loan, and dissemination programs.

The Canadian Commission for UNESCO operates under the authority of the Council. It shares a common history and future with the Council in terms of sustainable development characterized by the arts, science, culture, equality, and peace.

For more information about the Canada Council, visit www.canadacouncil.ca.

## **Organizational Structure**

The Canada Council is organized to fulfill its *Access to Information Act* responsibilities as follows:

Director and CEO	is responsible for the effective, well-coordinated, and proactive management of the Privacy Act and Privacy Regulations within the Canada Council and takes responsibility for decisions made in this regard.
Chief of Staff and Corporate Secretary	holds full delegation authority under the Act and is responsible, on behalf of the Director and CEO, for ensuring compliance with the Act, Privacy Regulations and policy instruments. The Chief of Staff and Corporate Secretary is supported by the Access to Information and Privacy (ATIP) Coordinator in the administration of the Act.
Access to Information and Privacy (ATIP) Coordinator	holds full delegation authority under the Act and is responsible, with the guidance and oversight of the Chief of Staff and Corporate Secretary, for ensuring compliance with the Act, Privacy Regulations and policy instruments, and providing guidance and training as required.

The ATIP Coordinator coordinates responses to all privacy and access to information requests, and is also responsible for responding to Parliamentary Returns for the Canada Council. The work ranges from processing access to information requests to carrying out consultations with government institutions or third parties, and responding to calls and informal or "re-releases" requests for information, contributing to Info Source, preparing the annual report to Parliament and collecting statistics, and providing ATIP training of Canada Council employees.

This Office provides advice to Canada Council employees as they fulfill their obligations under the Access to Information Act and the Privacy Act.

The Canada Council did not have any service agreements under section 73.1 of the *Privacy Act* during the reporting period.

## **Delegation Order**

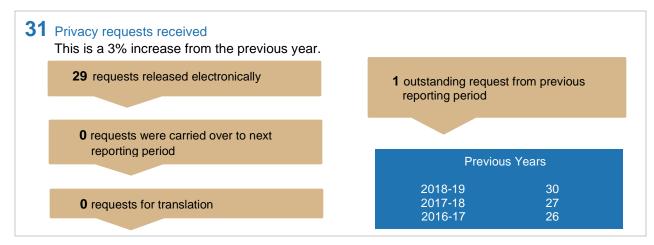
The head of the institution may decide to delegate specific powers, duties and functions of the administration of the *Privacy Act*.

See Appendix B for information on designation and delegation.

## Highlights of the Statistical Report, 2019-20

The statistical report is an accounting of Canada Council activities related to the administration of the *Privacy Act*. It is intended to provide current statistics and express trends on the administration of the legislation.

The Canada Council's 2019-20 statistical report on the *Privacy Act*, from which the data is derived, is provided in *Appendix A*.



Appendix A: Section 1; Section 2: 2.4; 2.6.1; 2.8

The results of the 2019-20 reporting period are slightly higher (31 requests) than the three-year average of 27 requests. In total, 6 requests are carried forward into 2019-20.

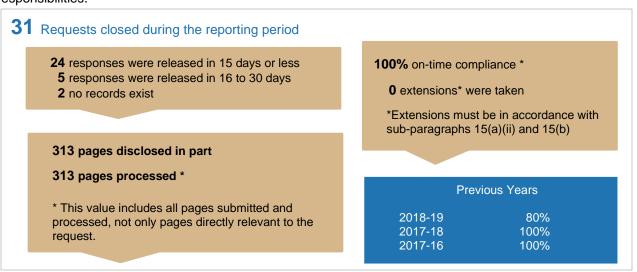
The primary requesters of information under the *Privacy Act* are applicants to Canada Council's Killam Research Fellowships and Killam Prizes, seeking access to the written assessments of their applications.

The Canada Council's peer assessment process is the cornerstone of the Canada Council's funding decisions. Individual assessors with specialized expertise support and complement the work of peer assessment committees. (Source: How We Make Funding Decisions)

Generally, privacy requests are carried forward due, in part, to the timing of the Killam Fellowships and Prizes decisions which occurs towards the end of each reporting period.

### **Disposition and Completion Time**

In 2019-20, a total of 31 requests were closed, with information disclosed in accordance with the provisions of the legislation following the necessary consultations, exemptions and/or exclusions prior to release. COVID-19-related measures did not affect the Canada Council's ability to fulfill its *Privacy Act* responsibilities.



Appendix A: Section 1; Section 2: 2.1; 2.5.1; 2.5.2; 2.5.3; 2.6: 2.6.1; 2.7: 2.7.1; 2.7.2; Section 5: 5.1; 5.2

			Pre	vious Years			
	ALL DISCLOSED	DISCLOSED IN PART		ALL EXCLUDED	NO RECORDS EXIST	REQUEST ABANDONED	NEITHER CONFIRMED NOR DENIED
2018-19	0 (0%)	29 (94%)	0 (0%)	0 (0%)	2 (6%)	0 (0%)	0 (0%)
2017-18	2 (4%)	24 (92%)	0 (0%)	0 (0%)	1 (4%)	0 (0%)	0 (0%)
2016-17	1 (4%)	24 (92%)	0 (0%)	0 (0%)	1 (4%)	0 (0%)	0 (0%)

Appendix A: Section 2: 2.1

The four-year average is consistent for disposition of requests, including the volume of requests.

All responsive records were less than 100 pages per request. No consultations or extensions were undertaken in the processing requests, and no legal advice was considered necessary in order to respond to these requests. All information was provided electronically to each requester.

#### Exemptions

### 1 exemption was applied 29 times

s. 26 Personal Information - Information about another individual

The head of a government institution may refuse to disclose any personal information requested under subsection 12(1) about an individual other than the individual who made the request, and shall refuse to disclose such information where the disclosure is prohibited under section 8.

Previous `	Years
2018-19	23
2017-18	24

Appendix A: Section 2: 2.2

Responsive records, generally external assessments, contain personal information about another individual, the assessor, that is blended or intermixed with the personal information of the requester and is subject to section 26 of the *Act*. External assessment documentation is designed to help peer assessors make informed recommendations.

#### **Exclusions**

The Canada Council did not employ any exclusion to information as described in sections 69 and 70 of the Act.

Appendix A: Section 2: 2.3

#### Consultations and Cabinet Confidences

During this period, no consultations were received from other Government of Canada institutions or other organizations involving Canada Council records or issues under the *Privacy Act*.

Appendix A: Section 6: 6.1; 6.2; 6.3

The Canada Council did not receive consultations for Cabinet Confidences and did not engage legal services or interact with Privy Council for Privacy requests.

Appendix A: Section 7: 7.1; 7.2

## **Training and Awareness**

During 2019-20, the ATIP office offered 4 information and training sessions:

- 1. Data handling, de-identification and analytics presented by Statistics Canada (15 attendees)
- Survey standards, data collection, analytics and risk management presented by the Office of the Privacy Commissioner of Canada (15 attendees)
- Privacy Impact Assessment info session presented by the Canada Council ATIP Coordinator (10 attendees)
- 5. Privacy Information session presented by the Canada Council ATIP Coordinator (20 attendees)

In total 60 managers, program assistants, and program officers attended the sessions.

The ATIP office continues to act as a source of expertise for Canada Council employees, providing advice and guidance on the provisions of the legislation. The Office was consulted regularly on the disclosure and collection of data, and provided advice to ensure transparency and compliance with the legislation. This included advice on information management and security of information.

#### Policies, Guidelines, Procedures and Initiatives

During this reporting period the ATIP office provided advice for the collection, use and disclosure practices of personal information under the following conditions:

- Voluntary self-identification;
- 2. New Funding Model portal and Arts Tracking System (ATS);
- 3. Procurement contracting confidentiality clauses;
- 4. Data collection, surveys and de-identification.

The ATIP office initiated a new Privacy Impact Assessment (PIA) template designed to ensure that privacy implications will be appropriately identified, assessed and resolved before a new or substantially modified program or activity involving personal information is implemented. The PIA is the component of risk management that focuses on ensuring compliance with the *Privacy Act*.

# Summary of Key Issues and Actions Taken on Complaints or Audits

As at March 31, 2020, one complaint was brought forward by the Office of the Privacy Commissioner (OPC). Following an investigation, the OPC was satisfied that the CCA released all personal information requested and did not possess any additional records, related to the request, that can be released. Following the investigation into the complaint, the OPC concluded that this matter is resolved to their satisfaction and the complaint has been closed.

No audit or appeal was brought to the attention of the Canada Council in relation to the processing and outcome of requests or corrections of personal information.

Appendix A: Section 8

### **Monitoring Compliance**

The ATIP Coordinator consults with the delegated authorities on the status of requests and corrections of personal information. In addition, the *Privacy Act* Annual Report is reviewed by Executive Management Committee. ATIP case management software assists in the monitoring, processing and reporting on requests or corrections of personal information.

The Canada Council accepted and completed 1 request for correction; and 1 request resulted in a notation to personal information where a correction was requested but not made.

Disposition for correction of personal information and notations

Fiscal Year	Notation attached	Requests for correction accepted
2019–20	1	1
2018–19	0	0
2017–18	1	0

Appendix A: Section 4

## **Material Privacy Breaches**

No privacy breaches occurred or were reported during this reporting period. The Canada Council is committed to protecting the privacy of individuals with respect to the personal information that is under its control and recognizes this is an essential element in maintaining public trust.

Appendix A: Section 10

## **Privacy Impact Assessments**

Although no Privacy Impact Assessments (PIAs) were completed during this reporting period, however during this reporting period PIAs are underway to address new Canada Council systems.

Summaries for PIAs is located on the Canada Council's Privacy Impact Assessment Summaries web page.

Appendix A: Section 9

### **Public Interest Disclosures**

In 2019-20 there were no disclosures of personal information pursuant to section 8(2) or 8(5) of the *Privacy Act* where personal information may be disclosed.

Appendix A: Section 3

### Resources

The Canada Council invested a total value of \$63,817 and 0.66 person years into privacy and personal information activities.

During 2019–20, the ATIP office incurred \$8,817 in administrative costs (software licenses, professional services fees, office equipment and supplies). Appendix A: Section 10: 10.1; 10.2

These costs do not include resources expended by various divisions of the Canada Council who assist in meeting the requirements of the Acts.

Appendix A: Section 11: 11.1; 11.2

## **Information Holdings**

Info Source: Sources of Federal Government and Employee Information provides information about the functions, programs, activities and related information holdings of government institutions subject to the Access to Information Act and the Privacy Act. It provides individuals and employees of the government (current and former) with relevant information to access personal information about them held by government institutions subject to the Act and to exercise their rights under the Privacy Act.

To meet its Privacy reporting obligations on the administration of the *Privacy Act*, the Canada Council, in this reporting period, prepared and submitted, according to requirements:

- Annual reports to Parliament;
- Annual statistical reports;
- □ Annual review and update of its *Info Source chapter*.

The Canada Council currently reports on 13 active Personal Information Banks (PIBs) in its Info Source Chapter. Appendix A: Section 9.2

## Appendix A: Statistical Report on the Privacy Act

Government Gouvernement du Canada

#### Statistical Report on the Privacy Act

Name of institution: Canada Council for the Arts

2019-04-01 to 2020-03-31 Reporting period:

#### Section 1: Requests Under the Privacy Act

#### 1.1 Number of requests

	Number of Requests
Received during reporting period	25
Outstanding from previous reporting period	6
Total	31
Closed during reporting period	31
Carried over to next reporting period	0

#### Section 2: Requests Closed During the Reporting Period

#### 2.1 Disposition and completion time

Diamanitian of	Completion Time							
Disposition of Requests	1 to 15 Days	16 to 30 Days	31 to 60 Days	120 Days	180 Days	365 Days	Than 365 Days	Total
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	24	5	0	0	0	0	0	29
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	2	0	0	0	0	0	0	2
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	26	5	0	0	0	0	0	31

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#### 2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	29
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
'		22.4	0		•

#### 2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

#### 2.4 Format of information released

Paper	Electronic	Other
0	29	0

Privacy Act				
Section	Number of requests			
22.4 National Security and Intelligence Committee	0			
27.1 Patent or Trademark privilege	0			

#### 2.5 Complexity

#### 2.5.1 Relevant pages processed and disclosed

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
313	313	29

#### 2.5.2 Relevant pages processed and disclosed by size of requests

	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
Disposition	Number of Requests	Pages Disclose d	of Reques ts	Pages Disclose d	of Reques ts	Pages Disclos ed	of Reques ts	Pages Disclose d	of Reques ts	Pages Disclose d
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	29	313	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	29	313	0	0	0	0	0	0	0	0

## 2.5.3 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

## 2.6 Closed requests

#### 2.6.1 Number of requests closed within legislated timelines

	Requests closed within legislated timelines
Number of requests closed within legislated timelines	
umennes	31
Percentage of requests closed within legislated	
timelines (%)	100

#### 2.7 Deemed refusals

#### 2.7.1 Reasons for not meeting legislated timelines

	Principal Reason					
Number of Requests Closed Past the Legislated Timelines	with Operations / Workload	External Consultation	Internal Consultation	Other		
0	0	0	0	0		

#### 2.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of Days Past Legislated Timelines	Number of Requests Past Legislated Timeline Where No Extension Was Taken	Number of Requests Past Legislated Timelines Where an Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

#### 2.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

#### Section 3: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

#### Section 4: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	1
Requests for correction accepted	1
Total	2

#### Section 5: Extensions

#### 5.1 Reasons for extensions and disposition of requests

	15(a)	15 (a)(ii) (						
Number of								
requests	Further review				Cabinet			15(b)
where an	required to			Documents are	Confidence			Translation
extension	determine	Large volume	Large volume	difficult to	Section			purposes or
was taken	exemptions	of pages	of requests	obtain	(Section 70)	External	Internal	conversion
0	0	0	0	0	0	0	0	0

#### 5.2 Length of extensions

	15(a)(i) Interference with operations				15 (a)(ii)			
Length of Extensions	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet Confidence Section (Section 70)	External	Internal	15(b) Translation purposes or conversion
days	0	0	0	0	0	0	0	0
16 to 30 days	0	0	0	0	0	0	0	0
31 days or greater								0
Total	0	0	0	0	0	0	0	0

## Section 6: Consultations Received From Other Institutions and Organizations

# 6.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over to the next reporting period	0	0	0	0

## 6.2 Recommendations and completion time for consultations received from other Government of Canada institutions

	Number of Days Required to Complete Consultation Requests								
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total	
All disclosed	0	0	0	0	0	0	0	0	
Disclosed in part	0	0	0	0	0	0	0	0	
All exempted	0	0	0	0	0	0	0	0	
All excluded	0	0	0	0	0	0	0	0	
Consult other institution	0	0	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	

# 6.3 Recommendations and completion time for consultations received from other organizations

	Num	ber of da	ys requ	ired to c	omplete	consulta	ation rec	uests
Recommendation	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

## Section 7: Completion Time of Consultations on Cabinet Confidences

#### 7.1 Requests with Legal Services

	Fewer The Pages Prod			) Pages essed	Pag	1000 ges essed		-5000 rocessed		nan 5000 rocessed
Number of Days	Number of Requests	Pages Disclose d	of Reques ts	Pages Disclose d	of Reques ts	Pages Disclos ed	of Reques ts	Pages Disclose d	of Reques ts	Pages Disclose d
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

#### 7.2 Requests with Privy Council Office

Number of Days	Fewer That Pages Prof Number of Requests		Proce	0 Pages essed Pages Disclose d	Pag <del>nu Rrocc</del>	ges Pesagla Disclos ed		ges ges ossagl Disclose d		ges Sesulus Disclose
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

## Section 8: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
1	0	0	0	1

#### Section 9: Privacy Impact Assessments (PIA) and Personal Information Banks (PI

#### 9.1 Privacy Impact Assessments

Number of PIA(s) completed	0
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#### 9.2 Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
	0	0	0	0

#### Section 10: Material Privacy Breaches

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

## Section 11: Resources Related to the Privacy Act

#### 11.1 Costs

Expenditures	Amount	
Salaries		\$55,000
Overtime		\$0
Goods and Services		\$8,817
<ul> <li>Professional services contracts</li> </ul>	\$1,815	
Other	\$7,002	
Total		\$63,817

#### 11.2 Human Resources

Resources	Dedicated to Privacy Activities
Full-time employees	0.65
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.01
Students	0.00
Total	0.66

Note: Enter values to two decimal places.

## Appendix B: Delegation Order



Access to Information Act and Privacy Act Delegation Order

The Director and CEO of the Canada Council for the Arts, pursuant to section 73 of the Access to Information Act and section 73 of the Privacy Act, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Director and CEO as the head of Canada Council for the Arts, under the provisions of the Act and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

Arrêté sur la délégation en vertu de la Loi sur l'accès à l'information et la Loi sur la protection des

la Loi sur la protection des renseignements personnels

En vertu de l'article 73 de la Loi sur l'accès à l'information et de l'article 73 de la Loi sur la protection des renseignements personnels, le directeur et chef de la direction du Conseil des arts du Canada délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont le directeur et chef de la direction est, en qualité de responsable du Conseil des arts du Canada, investi par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.

Position   Poste	Access to Information Act and Regulations   Loi sur l'accès à l'information et Règlement	Privacy Act and Regulations   Loi sur la protection des renseignements personnels et Règlement
Chief of Staff and Corporate Secretary		
	Full authority	Full authority
Directrice de cabinet et secrétaire du conseil	Autorité absolue	Autorité absolue
ATIP Coordinator		
Coordonnatrice de l'AIPRP	Full authority   Autorité absolue	Full authority
Cooldonnatrice de l'AIPRP	Autorité absolue	Autorité absolue
Dated, at the City of Ottawa this	Daté, en la ville d	de Ottawa ce
and day of July, 2019	2e jour de July	2019

Bringing the arts to life L'art au cœur de nos vies

Simon Brault
Director and CEO | Directeur et chef de la direction

## References

Access to Information and Privacy Requests	http://canadacouncil.ca/about/public- accountability/access-to-information-and-privacy-acts
Privacy Protection, Policy on	http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=12510
Privacy Practices, Directive on	http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=18309
Info Source	http://canadacouncil.ca/about/public-accountability/info-source
Information about programs and information holdings	https://www.canada.ca/en/treasury-board-secretariat/services/access-information-privacy/access-information/information-about-programs-information-holdings.html