# Canada Council LogoJ.B.C. Watkins Award: Architecture

## Identification form

The information that you provide on the identification form will not be submitted to the assessment committee.

### Identification of applicant

Full legal name  [ ]  Mr. [ ]  Ms. [ ]  Other

Alias, pseudonym or professional name (if applicable)

Permanent address

Mailing address (if different)

Primary telephone Secondary telephone

Email Website

I prefer to communicate with the Canada Council in [ ]  English [ ]  French

### Declaration

To be eligible, you must confirm your agreement with all of the following statements:

* I am a Canadian citizen or have permanent resident status, as defined by Immigration, Refugees and Citizenship Canada.
* I have carefully read the eligibility criteria for this prize, which are described in the guidelines, and I meet these criteria.
* I understand that I am responsible for informing myself about and following any and all applicable ethical and legal responsibilities and/or appropriate protocols related to linguistic or cultural intellectual property.
* I commit to provide safe working conditions and to foster a workplace free from discrimination, harassment and sexual misconduct.
* I understand that I cannot receive prize money until all overdue final reports for Canada Council grants and prizes have been submitted and approved.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)*.*

#### [ ]  I confirm that:

* I agree with the statements above.
* The statements in my application are complete and accurate, to the best of my knowledge.

Name Date

Personal information collected on this form will be stored in the Personal Information Bank for the appropriate program
CC ART 202. Protected when completed.

## Required documents and support material

### Required documents

* A research and study proposal that describes (2 pages maximum):
	+ your research or artistic interests
	+ your course of study at the foreign institution
	+ the potential impact on your career development
	+ the potential of your studies to lead you to contribute to a more equitable, diverse, inclusive and sustainable society.
* Curriculum vitae (3 pages maximum)
* A letter from the institution confirming your acceptance in the program, or giving details about the status of your application
* A letter of recommendation from the director or supervising professor from the Canadian institution from which you graduated

#### Instructions

* Text files must be in .pdf, .doc, .docx, .txt or .rtf format.
* Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.

### Support material

The support material you submit will be retained with your application until deleted as per Canada Council’s Retention Policy.

Assessment committee members are instructed to view as much material as they need in order to make an informed decision; generally, this is up to 10 minutes.

You must submit your digital support material by email attachment.

**Required support material**

A portfolio of digital images (20 pages maximum). PDF collages of images are accepted.

#### Instructions

* Name your files in this format: **01filename**

The image numbers must correspond to the ones in the tables provided.

* Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.
* Test your material before you submit it to ensure that it is formatted correctly. It is your responsibility to ensure that all material reaches the Canada Council intact and in a readable format.

We do not accept compressed files such as .zip, .rar, .7zip, htm, .html or executable files such as .exe, .com etc. ., or file sharing services such as Google Drive, WeTransfer and Dropbox.

Images files must be:

* JPEG (.jpg, .jpeg) or PDF format
* RGB colour mode
* no larger than 1.5 MB

# Canada Council for the Arts logo.

# J.B.C. Watkins Award: Architecture

## Application form

The information that you provide from this point onward will be submitted to the peer assessment committee.

### Identification of applicant

Full name, alias, pseudonym or professional name

City and province/territory

### Postsecondary studies

Indicate the Canadian university or institution where you completed your postsecondary studies.

Institution Year of graduation

Program Degree

### Program of graduate studies (outside Canada)

Indicate the university or institution where you have been accepted to pursue graduate studies.

Institution Location

Program Degree

Expected start and completion dates of your graduate studies:

From (dd/mm/yy) to (dd/mm/yy)

#### Description of support material

Complete the following table for the digital images you are submitting.

If applicable, identify each work (or series of images in a collage) and describe how it relates to your interests. Keep the description to a maximum of 1 brief sentence per image. For works created as part of a collaboration or within a professional firm, clearly indicate your role.

| No | Name of work, project or site | Creator/Role | Date |
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## Checklist

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material.

You must include the following items in the order shown below.

#### [ ]  Identification form (confidential)

* Identification of applicant
* Declaration of applicant

#### [ ]  Application form

* Identification of applicant
* Description of support material

#### [ ]  Required documents

* A research and study proposal (2 pages maximum)
* Curriculum vitae (3 pages maximum)
* A letter from the institution confirming your acceptance in the program
* A letter of recommendation from the director or supervising professor from the Canadian institution from which you graduated

#### [ ]  Support material

Portfolio of images (20 pages maximum)

Send your completed application form, required documents and support material as **1 email** on or before the deadline by 11:59 pm (local time) to architecture-prizes@canadacouncil.ca.

* Please include the name of the prize in the subject line.
* The total maximum file size including attachments is 25 MB.

If you do not receive a confirmation email within 3 business days, please contact us to ensure that we have received your application.

Incomplete or late applications will not be assessed.

## Voluntary self-Identification

The Canada Council for the Arts encourages you to complete this voluntary self-identification form to help determine whether its programs and services are representative of the individuals and communities it serves.

This information is collected for analysis and reporting at an aggregate level for research, evaluation, and performance measurement. The information you provide on this form will not be used to assess your application.

Note that completing this form is optional.

Please complete this form even if you have provided self-identification information in the Canada Council’s online portal.

**If you are an individual, group or organization from one or more of the following groups, please check any boxes that apply.**

**Note for groups:** Your group must meet the following criteria:

* Your group's members are from one or more of the groups listed below.
* Your group's artistic activities are focused on the expressions, perspectives or lived experiences of one or more of these groups.

**Note for organizations:** Your organization must meet the following criteria:

* The focus of your organization's mandate is to create, produce, distribute, or collect art by one or more of the groups listed below, or to provide resources for one or more of these groups. In the case of First Nations, Inuit or Métis organizations, your mandate is focused on supporting the artistic and cultural practices of First Nations, Inuit or Métis peoples.
* Your organization's board of directors or equivalent governance group has individuals from one or more of these groups.
* Your organization directs most of its financial or human resources to one or more of these groups.

[ ]  First Nations, Inuit or Métis peoples

[ ]  Black communities

[ ]  Racialized (culturally diverse) communities

Refers to people of African, Asian, Latin American, West or Central Asian, Pacific Islander, or mixed heritage that includes one or more of these groups who have been historically disadvantaged as a group and may experience discrimination based on colour, culture and race.

[ ]  Deaf communities

Refers to people with hearing loss, or who are hard-of-hearing, oral-deaf, deaf-blind and late-deafened, many of whom identify as culturally Deaf - sharing distinct sign languages, traditions, histories, and values.

[ ]  Disability communities

Refers to people with physical or intellectual disabilities, mental or chronic illness, or neurodivergence who experience discrimination and disadvantage. Disabilities can be long-term, temporary or fluctuating.

[ ]  Anglophone official language minority communities

Refers to English speakers in Quebec.

[ ]  Francophone official-language minority communities

Refers to French speakers outside Quebec.

[ ]  2SLGBTQI+ communities

Refers to Two-Spirit, lesbian, gay, bisexual, transgender, queer, intersex and additionally sexually-diverse and gender-diverse people.

[ ]  Gender-diverse communities

Refers to transgender, non-binary, Two-Spirit, genderqueer, agender and additionally gender-diverse people.

[ ]  Women

[ ]  Youth

Refers to people under 35 years of age.

[ ]  None of the above

[ ]  Prefer not to answer

#### Consent to share information

1. Please check **one** of the options below:

[ ]  I consent to have the Canada Council for the Arts share my information with other Canadian government departments and organizations with whom the Council has a data sharing agreement.

[ ]  I do not consent to have the Canada Council for the Arts share my information with other Canadian government departments and organizations with whom the Council has a data sharing agreement.

**I confirm that I agree to the following:**

[ ]  I have provided the personal information in this form with the understanding that it will be used only for the purposes stated in this form and in the [Canada Council’s Privacy Notice.](http://canadacouncil.ca/about/public-accountability/privacy-notice)

[ ]  The information I have provided is accurate and complete.

Privacy Notice

The personal information collected via this form is used to determine whether its programs and services are representative of the individuals and communities it serves. It is collected pursuant to subsection 8(1) of the [*Canada Council for the Arts Act*.](https://laws-lois.justice.gc.ca/eng/acts/C-2/FullText.html) Your personal information which is under the control of the Canada Council for the Arts is protected by the [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/ACTS/P-21/index.html), and you have the right to request access to it and to request its correction. You also have the right to file a complaint with the [Privacy Commissioner of Canada](https://www.priv.gc.ca/en/) regarding the collection and handling of your personal information by the Canada Council for the Arts. This personal information is associated with personal information bank [CC PPU 203](https://canadacouncil.ca/about/public-accountability/info-source).

To request access to your information or to have corrections made to it, contact the Access to Information and Privacy (ATIP) coordinator by email at atip-aiprp@canadacouncil.ca or by phone at 1-800-263-5588 or 613-566-4414, ext. 4015.

### Questions

If you have any questions, please contact Prizes at prizes@canadacouncil.ca or 1-800-263-5588. If you are Deaf, hard of hearing or a TTY user, please use your preferred MRS (Message Relay Service) or IP (Internet Protocol) service to contact us. Canada Council also welcomes VRS (Video Relay Service) calls. For more information, please visit the VRS Canada website (<http://srvcanadavrs.ca/en/>).

Personal information collected on this form will be stored in [Personal Information Bank](https://canadacouncil.ca/about/public-accountability/info-source) CC PPU 020 and CC PPU 203. Protected B when completed.